



Larimer County Farmers' Market

2022 Vendor Checklist

- Submit online vendor application form via Manage My Market by March 25, 2022.
- Pay non-refundable application fee via vendor's Manage My Market account by April 1, 2022.
- Upload copies of all applicable Health Department, Cottage Food Producer documents, proof of insurance, and tax licenses. These documents **MUST** be uploaded to vendor's Manage My Market account in order for your application to be considered. Questions? Please contact the Larimer County Health Department or your local insurance provider.
- Fill out a copy of the Health Department Farmers' Market Application Form (for vendors selling edible products other than whole uncut fruits and vegetables); You must upload one copy to Manage My Market, and send another copy to the Larimer County Health Department.
- Produce vendors who participate in produce consignment or exchanging must obtain written permission from the LCFM and upload a copy of their current Farm Products Dealers License, a complete list of products being traded that the vendor desires to sell at the LCFM, and the name, address, phone number and email address of the trading partner.
- ALL VENDORS** are required to obtain a City of Fort Collins sales tax license and pay their own sales tax; a state sales tax license will not suffice. Please contact the City's Sales Tax Office at 970-221-6780 or <https://www.fcgov.com/salestax/>.