

SNAP, DUFEB, and Market Days Service Program Vendor Agreement

(All vendors must agree to these terms for acceptance to the LCFM!)

The Larimer County Farmers' Market ("the Market") will continue with SNAP (the Supplemental Nutrition Assistance Program, formerly food stamps), Double Up Food Bucks, and Market Days! for Older Adults programs. The program provides a wireless point-of-sale machine to our market, which will enable us to accept SNAP, debit, and credit card transactions. The Market's goal, with our vendors as partners, is to provide an additional revenue source for vendors and to offer fresh, local food to community members who use SNAP.

The Market also participates in the Double Up Food Bucks program, which matches up to \$20 in SNAP with Double Up Food Bucks, which can be used to purchase fresh fruits and vegetables. The Market has its own program called Market Days, which provides vouchers to low-income adults ages 50+. This program uses Produce Bucks, which include the Market logo. Both Double Up and Produce Bucks can only be used to purchase fresh fruits and vegetables. Vendors who do not sell fresh fruits and vegetables are not eligible to accept Double Up or Produce Bucks.

The Market will process SNAP and DUFEB transactions using a wireless machine and give customers coupons in return. SNAP coupons are \$1 denominations and can only be used to purchase SNAP-eligible items. **At the end of each market day, vendors will count the coupons they have received, and return them to market management for redemption at check-out.** SNAP, Double Up Bucks, and Produce Bucks will be reimbursed after each market.

For consistency in the program and clarity for market customers, **all vendors selling eligible SNAP, Double Up Bucks, and Produce Buck eligible items will be required to accept SNAP coupons, Double Up Bucks, and Produce Bucks.** Please read the USDA SNAP rules outlined below. Due to Federal Regulations of the SNAP Program, we are asking **all vendors to agree to this document**, certifying that they are aware of the rules of the program. All information regarding individual vendor participation will be held confidential by the Market management.

I agree, on behalf of my business, to accept Larimer County Farmers' Market SNAP coupons for eligible items, and to abide by the rules described herein, regarding the acceptance of SNAP, DUFEB, and Market Days benefits issued to customers by the Market for the purchase of my/our products. I/we agree to follow all USDA SNAP Program rules, outlined at the bottom of this agreement. I/we understand that this benefit offered by the Market to its vendors is a responsibility, as well as a privilege, which can be terminated immediately if any of the conditions stated herein are violated. Any one member of a business who signs this agreement agrees to hold all representatives of the business responsible to this agreement. I understand that the LCFM will *only* accept SNAP coupons issued by the LCFM. **Coupons from other markets will not be reimbursed, and it is the vendor's responsibility to accept the correct coupons for the LCFM.**

I understand that I will not be reimbursed if I collect currency for items that do not qualify. It is the responsibility of the vendor to educate their staff on the market currencies.

Agreement valid for the 2021 Larimer County Farmers' Market season.

USDA SNAP PROGRAM RULES

SNAP Benefits can be used to purchase:

- Fruits, vegetables, meat, fish, poultry, dairy products, bakery items, seeds and plants intended for growing food (e.g. tomato starts and potted herbs)

SNAP Benefits CANNOT be used to purchase:

- Non-food items (pet food, beauty products, jewelry, pottery, artwork, etc.); foods intended to be eaten on site (ready-to-eat) and hot foods (including breakfast burritos and tamales); alcohol or tobacco products

You may NOT set a minimum purchase requirement for SNAP items, and **no cash** can be given as change for the \$1 SNAP Coupons.